

2021-04-23 Retrospective

Date	23 Apr 2021
Participants	

Check In - Amazon Review

Warm up time!

Review the last iteration on Amazon. Don't forget the star rating! ★★★★★

Each team member writes a short review with:

- Title
- Content
- Star rating (5 stars is the best)

Everyone reads out their review. Record the star ratings on a flip chart.

	Participant 1	Participant 2	Participant 3
Title			
Content			
Star rating			

Timebox: 5 minutes

Repeat and Avoid

Brainstorm what to repeat and what behaviours to avoid in respective categories. Each team member write one or more things that in each column. Based on the categories, each can add different insights on what went well in the last iteration (things and behaviours we want to repeat) and what didn't go so well (things that we want to avoid in the future).

	Repeat	Avoid
People		
Process		
Technology		
Other		

Timebox: 30 minutes

Generate Insights

This part of the retrospective is reserved to generate insights based on the previous exercise. Collect all insights in a simple bullet point list, that will serve as a structure base for the upcoming action points for the team.

Timebox: 10 minutes

Action Points

- Type your task here, using "@" to assign to a user and "/" to select a due date
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Timebox: 10 minutes
